ARTICLE 1 – BACKGROUND AND PURPOSE

Built on the idea that international cooperation is key to address current global challenges and ensure sustainable peace, the Paris Peace Forum aims at gathering each year, under one roof, all actors of global governance: Heads of State and Government, international organizations, local governments, NGOs, foundations, companies, journalists, trade unions, religious groups and citizens.

Each year, 120 governance projects, proposing concrete solutions to tackle global challenges, are presented in the Space for Solutions of the Forum, and discussed through original formats of debates.

For the selected project leaders, the Forum represents a unique opportunity to highlight their initiative, by presenting it in front of all participants, connecting with decision-makers and potential funders, as well as taking part in various debates.

Moreover, the Paris Peace Forum is conceived as a process lasting over time: Beyond each edition of the event, the Paris Peace Forum supports the scaling up of some of the most relevant and promising governance projects. At the occasion of each edition of the Forum, ten projects are selected to benefit from customized support from the Paris Peace Forum Scale-up Committee, which is composed of renowned experts from key institutions.

The Paris Peace Forum is now launching its new Call for Projects in the framework of the preparation of its second edition, which will shed light on 120 governance projects linked to at least one of the following six themes:

- PEACE AND SECURITY
- ENVIRONMENT
- DEVELOPMENT
- NEW TECHNOLOGIES
- INCLUSIVE ECONOMY
- CULTURE AND EDUCATION

ARTICLE 2 – ELIGIBILITY

The projects submitted as part of this Call shall meet the six following cumulative conditions:

- Be presented by an **organization** and not by an individual person. This condition shall be interpreted broadly and encompasses different types of organizations such as States, local governments, international organizations, NGOs, associations, foundations, think tanks, universities, companies, etc.

- Be managed by a **minimum of two persons** who can come to Paris to present the project.

- Propose a **concrete solution to address a transnational challenge** (1) either by creating a new norm (legal instrument or “soft law” instrument); (2) by building organizational capacities to address it; or (3) by offering a new tool, a new solution, or new means to achieve these goals (“capacity-driven” projects or solutions).

- Be related to one of the **six themes** of the Space for Solutions of the Forum;

- Offer a **cooperative approach**, ideally involving various stakeholders.

- Have reached a **certain level of advancement** (having moved beyond the “embryonic stage”).
THE FOLLOWING INITIATIVES ARE NOT CONSIDERED ELIGIBLE FOR THIS CALL FOR PROJECTS:

- Projects addressing solely national or local governance issues, with no scaling-up potential, or which cannot be replicated in other contexts or regions;
- Academic research papers or presentations of new ideas lacking an organizational framework or concrete action plan to realize them;
- Projects which are at an embryonic stage of conception or which seem unrealistic to be implemented in the near future;
- The presentation of a broad program rather than a concrete project, as well as general advocacy campaigns or fundraising campaigns.

While the date of submission does not affect a project’s chances to be selected, early applications are highly encouraged.

No application received after 24 May 2019, 6 pm (Paris time)/ 5 pm (GMT) will be registered nor examined by the Selection Committee.

- **Admissibility criteria:**
  To be regarded as complete, application files shall be composed of the following documents:

  - **A complete presentation of the project** (10 pages maximum): shall review the genesis and content of the initiative, its state of development, its objectives, the extent of its impact, the concrete means or tools used to achieve the defined objectives, its capacity to provide a concrete solution to respond to a current global challenge, and its potential for replication or for scaling up in order to reach more beneficiaries.

  - **A short presentation of the internal structure of the project** Governance, organizational chart, financial situation and financial plan, partners (3 pages maximum).

In addition to these documents, project leaders shall provide the mandatory information requested through the online application form.

The Selection Committee will only examine the applications which are regarded as complete.

Prior to submitting their application, applicants are highly encouraged to read the FAQ which is accessible on the Paris Peace Forum website, and which contains additional elements related to the information that shall appear in the application documents, as well as information regarding the application and selection processes.

The Paris Peace Forum association retains the right to contact applicants to request any additional information, or the submission of any complementary document to be shared with the Selection Committee.

Moreover, the Paris Peace Forum association reserves the right to regard as inadmissible any application which is in contradiction with the object and purpose of the Forum, without having to justify such decision.

**ARTICLE 3 – TERMS OF SUBMISSION**

- **Application procedure:**
  Applying for this Call for projects is free.

Applications shall be submitted through the dedicated online platform accessible via the Paris Peace Forum website: parispeaceforum.org.

The Selection Committee will not examine any application submitted outside of this procedure.

An acknowledgment of receipt confirming that the successful submission of the application will be sent by email to all applicants.

- **Language of application:**
  Application files shall be written in one of the two languages of the Forum, either in French or in English.

Applications submitted in any other languages than French or English will not be examined by the Selection Committee.

- **Timeline:**
  This Call for projects is open from 13 March to 24 May 2019, at 6 pm (Paris time)/ 5 pm (GMT).
• **Contact:**
Applicants can report any technical difficulty occurring at the stage of the application process, by writing to the following address: project@parispeaceforum.org.

**ARTICLE 4 – SELECTION PROCEDURE**

• **Selection Committee:**
All eligible applications, which are considered admissible according to the provisions of Article 3 of these Rules, will be examined by the Selection Committee, which is composed of the ten following persons:

- Ms. Soundouss Bouhia
- Ms. Nathalie Delapalme
- Ms. Hala Fadel
- Mr. Marc Hecker
- Mr. Olivier Lavinal
- Ms. Nora Müller
- Mr. Stewart Patrick
- Ms. Noëlla Richard
- Ms. Vanessa Scherrer
- Mr. Justin Vässे

• **Timeline:**
The Selection Committee meets regularly and as often as required to review the applications received, according to a timeline communicated on the Paris Peace Forum website parispeaceforum.org.

The final list of selected projects will be announced on 18 June 2019 on the Paris Peace Forum website.

All applicants will be informed of the decision taken by the Selection Committee by email.

• **Selection Criteria:**
The Selection Committee will assess the relevance and overall quality of each application according, firstly, to the six eligibility criteria listed above, and, secondly, to the following criteria, which are not cumulative:

- the political relevance of the challenge tackled;
- the innovative character of the solution or tool proposed;
- the stage of development of the project;
- its feasibility;
- the scope of its impact;
- the diversity and number of the stakeholders involved;
- its potential for development, expansion or replication;
- its capacity to serve the common interest.

The Selection Committee will also assess the interest, for the project, to be presented at the Paris Peace Forum, based on the elements submitted in the application file.

The stage of advancement of the project, its potential for development as well as its strategic goals in the short and medium term, will also be considered by the Selection Committee.

The Selection Committee will also aim at striking a fair balance among the selected projects, in terms of geographical, functional and thematic diversity.

**ARTICLE 5 – COMMITMENTS OF SELECTED APPLICANTS**

If their project is selected, project leaders commit themselves to:

• Confirm their participation in the Forum, by 13 July 2019 at the latest, and in accordance with the procedure indicated by the Paris Peace Forum association following the announcement of the selected projects.

• Provide to the Paris Peace Forum association, by 13 July at the latest, the names of the persons who will come to present their project in Paris, during the three days of the Forum. Each project’s team shall be composed of a minimum of two person, and of a maximum of three persons. Special attention is given to gender balance, most notably among the project representatives coming to Paris. If this objective cannot be met, project leaders will be required to provide an explanation of the reasons for this.
• Submit to the Paris Peace Forum association, for validation, the information and visual elements which will be displayed on the stand that will be put at the disposal of each project’s team. In this regard, project leaders shall comply with the timeline and deadlines indicated by the Paris Peace Forum association following the announcement of the selected projects.

• Provide to the Paris Peace Forum association, by 13 July at the latest, the names of the five persons they would like to invite to the Forum. These persons will benefit from a “2 Day Pass”. Participants invited by project leaders shall cover all the costs associated with their participation in the Forum.

• Support the costs associated with their trip to Paris, throughout the duration of the Forum: transport and housing costs, as well as meals (excluding lunches, which will be provided to project leaders at the Forum, during the three days of the event).

• Pay a participation fee of €2,000 covering the costs associated with the basic set-up and customization of their stand (including the visual elements presenting the project), as well as access to specific spaces and services, restricted to project leaders, within the premises of the Forum. Additional equipment (optional) can be added to the basic set-up provided to all project leaders, upon request: the additional costs incurred shall be borne by project leaders.

These financial expenses may be covered by a partner of the project, which will be able to show its logo on the stand of the project (following express validation by the Paris Peace Forum association).

Potential support provided by the Paris Peace Forum to selected projects, upon request:

Should selected project leaders be unable to afford the costs associated with their participation in the Forum, or to secure external support from partners, they may contact the Paris Peace Forum association to explore sponsorship opportunities.

The Paris Peace Forum may deliver, upon request, an invitation letter to support the visa request submitted by a selected project leader who confirmed participation in the Forum. Project leaders commit themselves to initiate the necessary steps related to their visa request as soon as possible. Moreover, the Paris Peace Forum association shall not be liable for any refusal of visa application that may be notified to a selected project leader by the competent authority.

ARTICLE 6 – PERSONAL DATA

In the framework of this Call for Projects, the Paris Peace Forum association commits to comply with the regulations applicable to the processing of personal data, and in particular, to comply with the provisions of the French Act No. 78_17 of 6 January 1978, as modified, as well as with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (“General Data Protection Regulation”).

Applicants have at any time an individual right to oppose, access, modify, rectify and delete their personal data, by writing to:

Association Forum de Paris sur la Paix
Service juridique
61 bd des Invalides
75007 PARIS